

# EMORY HEALTHCARE

PLEASE PRINT OR TYPE

## PRE-REGISTRATION INFORMATION

For Office Use Only:

Medical Record Number:
Appointment Date/Time:
Emory Clinic Physician:

Have you ever been treated at the Emory Clinic, Emory Univ. Hospital, Emory Midtown or Egleston?  Yes  No

**PATIENT INFORMATION:**

PATIENT NAME	LAST	FIRST	MIDDLE	SOCIAL SECURITY NUMBER	DATE OF BIRTH	SEX
PATIENT NAME	MAIDEN	LAST	FIRST	MIDDLE	EMPLOYER	MARITAL STATUS
STREET				APT		
CITY				STATE		
ZIP				OCCUPATION		
HOME PHONE:		BUSINESS / DAYTIME PHONE:		CELL PHONE:		STATE
( )		( )		( )		ZIP

**PERSON RESPONSIBLE FOR BILL (OMIT IF SAME AS PATIENT INFORMATION):**

PATIENT NAME	LAST	FIRST	MIDDLE	RELATIONSHIP	SOCIAL SECURITY NUMBER	D.O.B.
STREET				APT		EMPLOYER
CITY				STATE		
ZIP				OCCUPATION		
HOME PHONE:		BUSINESS PHONE:		CITY		STATE
( )		( )		( )		ZIP

**EMERGENCY CONTACT – IF RESIDING AT A DIFFERENT ADDRESS (E.G., Friend or Relative):**

LAST	FIRST	MIDDLE	RELATIONSHIP
STREET			HOME PHONE:
CITY			BUSINESS DAYTIME PHONE:
STATE			( )
ZIP			( )

**REFERRING PHYSICIAN**

LAST	FIRST	MIDDLE	PHONE
STREET			( )
CITY			STATE
			ZIP

**PRIMARY CARE PHYSICIAN**

LAST	FIRST	MIDDLE	PHONE
STREET			( )
CITY			STATE
			ZIP

**PLEASE COMPLETE REVERSE SIDE**

~OVER~

## FINANCIAL INFORMATION

PLEASE BRING INSURANCE CARDS, REFERRAL FORMS (HMOs, POSs, PPOs), OR AUTHORIZATION TO BILL WORKMAN'S COMPENSATION OR OTHER THIRD PARTY PAYOR.

**PRIMARY INSURANCE:**

PRIMARY INSURANCE CARRIER NAME			POLICY #	GROUP #	COPAY	PLAN TYPE (HMO/PPO)
ADDRESS TO MAIL CLAIMS			SUBSCRIBER'S NAME/DATE OF BIRTH		VERIF. OF BENEFITS PHONE	
CITY	STATE	ZIP	SUBSCRIBER'S SOCIAL SECURITY NUMBER		PRECERTIFICATION PHONE	
BEGINNING DATE:	REFERRAL NO. (IF APPLICABLE)	PRECERTIFICATION NUMBER (IF APPLICABLE)		PRIMARY CARE PHYSICIAN		

**SECONDARY INSURANCE:**

PRIMARY INSURANCE CARRIER NAME			POLICY #	GROUP #	COPAY	PLAN TYPE (HMO/PPO)
ADDRESS TO MAIL CLAIMS			SUBSCRIBER'S NAME/DATE OF BIRTH		VERIF. OF BENEFITS PHONE	
CITY	STATE	ZIP	SUBSCRIBER'S SOCIAL SECURITY NUMBER		PRECERTIFICATION PHONE	
BEGINNING DATE:	REFERRAL NO. (IF APPLICABLE)	PRECERTIFICATION NUMBER (IF APPLICABLE)		PRIMARY CARE PHYSICIAN		

IS THIS VISIT DUE TO A WORK RELATED CONDITION?  Yes  No

WILL YOU BE USING WORKER'S COMPENSATION INSURANCE?  Yes  No

EMPLOYER			WORK COMP INSURANCE COMPANY NAME		ADJUSTOR NAME	
STREET			STREET		DATE/DESCRIPTION OF INJURY	
CITY	STATE	ZIP	CITY	STATE	ZIP	W/C POLICY NO.
PHONE TO VERIFY W/C (    )			W/C INSURANCE PHONE (    )		CLAIM NO.	

**1. FINANCIAL AGREEMENT**

I hereby assume full responsibility for all charges incurred for professional services rendered by Emory Clinic physicians, unless the services are deemed "paid in full" as a result of a contractual agreement between The Emory Clinic and my insurer.

**2. AUTHORIZATION FOR RELEASE OF INFORMATION**

I hereby authorize The Emory Clinic to release any medical, psychiatric, infectious diseases (including AIDS confidential information) or drug and/or alcohol related information to my referring physician and any insurance company with whom I have medical benefits for the purpose of filing a medical claim. I acknowledge that this authorization is valid until such time as all medical bills related to my treatment have been paid. I further understand that I can withdraw this consent for release of information at any time prior to this expiration date except to the extent that action has been taken in reliance heron.

**3. GROUP & INDIVIDUAL INSURANCE, ASSIGNMENT OF BENEFITS**

I authorize my health insurance benefit plan to pay directly to The Emory Clinic, the surgical and/or medical benefits. If any, otherwise payable to me for their services as described on attached claim, but not to exceed the charges for those services. I understand I am financially responsible to the Clinic for charges not covered by this agreement.

**4. MEDICARE, CLAIM AUTHORIZATION AND PAYMENT REQUEST**

I authorize any holder of medical or other information about me to release to the Social Security Administration and Health Care Financing Administration or its intermediaries or carrier any information needed for this or a related Medicare claim. I permit a copy of this authorization to be used in place of the original, and request payment of medical insurance benefits either to myself or to the party who accepts assignment. Regulations pertaining to Medicare assignment of benefits apply:

Signature \_\_\_\_\_ Date: \_\_\_\_\_